



## Safe & Sound - No. 24 – May 2010

### Training Sessions for all parish reps

The Independent Safeguarding Authority's Vetting and Barring scheme goes live in July, just over ten weeks from now. Before then we need to meet all parish reps and discuss with you:

- ❖ the new ISA/CRB paperwork
- ❖ the ISA registration process
- ❖ the changes to the safe recruitment procedure
- ❖ how to decide which volunteers need CRB checks and/or ISA registration
- ❖ any other questions that you might have.

There are **many** changes to the existing arrangements - it is **vital** that we meet to discuss them. The deadline for receiving CRB applications under the old system has now passed (see below) and you can now destroy any of the old-style CRB application forms that have not been used - we can no longer accept them.

We will give you a supply of the new-style application forms at the training sessions, and we have two sets of dates for them. The first set runs from Saturday 22 May to Saturday 5 June, and the details are on page 2 of this Newsletter. The second set of dates will run from Saturday 3 July to Saturday 24 July, and I will send out the details of those dates on Friday 11 June.

We want to make the sessions as accessible as possible, so if you cannot attend one of the first set please consider whether you could host one of the second set in your parish. If you can, please just contact me **on or before Monday 7 June** with a date or time that suits you (see the first set for suggestions) and I will show it in the second set of dates. If it attracts the minimum number of five attendees, then we shall be there! If we do not receive any such invitations we shall have to fall back on St Monica's, which is easy for us but perhaps not so accessible for you..... and as I shall be away from 12 June to 26 June it will be a great help if you can contact me sooner rather than later. Thank you!

**We will make separate arrangements for clergy - these sessions are aimed at parish reps.**

### CRB Disclosure application forms - submission deadline

The deadline for submission of CRB Disclosure application forms has now passed, and I am doing all that I can to catch up with the backlog of 60+ forms on my desk. Please be patient - if you have sent forms in I will acknowledge them in the usual way, as soon as I can.

**If you are already part way through** completing a form with a volunteer then there is just time to send it in, provided that you do so promptly. However, once I have acknowledged all the SSDs that have already reached us I shall not be acknowledging any more. Please tell your volunteers that the process will restart after July and ask them to be patient until then.

The legal position is that nobody must work with vulnerable groups after July unless and until they have a CRB Disclosure and - for **new** volunteers only - an ISA registration number. To do so after October is to commit a criminal offence, and both the volunteer and the parish priest (their 'employer') will be in jeopardy here. The three month 'gap' from July to October is to allow time for all **new** volunteers to be checked and given an ISA number.

**Existing** volunteers will be given a new CRB Disclosure and an ISA registration number in due course, but probably not until next year.

We will explain all this and more at the training sessions - please be there!

Day	Date	Time	Parish	Address
Saturday	22 May	10.30 - 12.00	St Benedict	Aberford Road, Garforth, LS25 1PX
Monday	24 May	10.30 - 12.00	St Joseph	40 Pakington Street, Bradford, BD5 7LD
Monday	24 May	13.30 - 15.00	Our Lady & All Saints	4 Bridge Street, Otley, LS21 3AZ
Wednesday	26 May	10.30 - 12.00	St Robert	Robert Street, Harrogate, HG1 1HP
		13.30 - 15.00	St Wilfrid	2a Whincover Bank, Leeds LS12 5JW
		19.00 - 20.30	SS Peter & Paul	St George's walk, Standbridge Lane, Wakefield, WF2 7NR
Friday	28 May	10.30 - 12.00	St Monica's	Hinsley Hall, 62 Headingley Lane, Leeds, LS6 2BX
		13.30 - 15.00		
		19.00 - 20.30		
Saturday	29 May	10.30 - 12.00	St Paulinus	Cemetery Road, Dewsbury, WF13 2SE
Friday	4 June	10.30 - 12.00	St Monica's	Hinsley Hall, 62 Headingley Lane, Leeds, LS6 2BX
		13.30 - 15.00		
		19.00 - 20.30		
Saturday	5 June	10.30 - 12.00	St Monica's	Hinsley Hall, 62 Headingley Lane, Leeds, LS6 2BX

- Notes:
1. Sessions are limited to a maximum of ten reps and a minimum of five, and will last just 90 minutes
  2. Please let us know as soon as possible which **single** session you would like to attend - there is no need to attend more than one
  3. **Please do not send apologies** if you are cannot attend any of these sessions - we will send out a second set of dates on Friday 11 June
  4. If none of these dates suits you, please invite us to come to you at a similar day and time to these here - we will add it to the second set
  5. Please understand that we can only give out the new CRB forms for post-July applications to those reps who attend a training session.

Contact: Stephen: 0113 2618 046 or [safeguarding@dioceseofleeds.org.uk](mailto:safeguarding@dioceseofleeds.org.uk) Suzanne: 0113 2618 059 or [suzanne.mitchell@dioceseofleeds.org.uk](mailto:suzanne.mitchell@dioceseofleeds.org.uk)