



Diocese of Leeds
Safeguarding Resource Pack - Form CaSE 7

Hiring arrangements for Church premises

Parish		
Organisation		For private events, write 'Private' and give the name of the individual responsible.
Leader/Individual		
Activity/Event		
Date(s)		
Telephone		

Organisations that work with children, young people and vulnerable adults and hire or use church property have a responsibility for the welfare and safety of the children, young people and vulnerable adults in their care. The Catholic Church requires that such groups have adequate safeguarding policies and procedures, and that these are seen by the Parish Safeguarding Representative in consultation with the Diocesan Safeguarding Co-ordinator.

*EITHER - The Organisation named above

- recruits staff in accordance with best safeguarding practice, as outlined, for example in Safe from Harm
- has its own safeguarding policies and procedures and undertakes to follow them in relation to working with children, young people and vulnerable adults, preventing child abuse and responding to safeguarding concerns

*OR - The Organisation or Individual named above

- has been given a copy of the National Safeguarding policies for the Catholic Church in England and Wales and
- undertakes to follow these policies in relation to working with children, young people and vulnerable adults, preventing child abuse and responding to safeguarding concerns

* Delete one or other of these two sections.

AND - The Organisation named above has its own public liability insurance to cover any claims arising as a result of the group activity/event.

Signed		Date	
Name in blocks		Position	Parish Safeguarding Representative
Signed		Date	
Name in blocks		Position	