

St John the Baptist Catholic Church

1. NAME:

POST TITLE: Catechist

2. REPORTING TO:

The Parish Priest, but in the first instance to the liturgy Co-ordinators.

3. SUPERVISORY RESPONSIBILITY:

Children age three and upwards, but the overall responsibility for the child is retained by the parent

4. OVERALL PURPOSE OF THE POST:

To explain and explore what is happening in the Mass with children age 3 and above, in a manner that the children will understand.

5. MAIN TASKS:

- To conduct the liturgy teaching in accordance with the Diocesan Procedures document.
- To teach the liturgy following the agreed practice, using the parish liturgy book and suggested format.
- To recognise shared responsibility for continuity of the liturgy teaching.
- To be willing to take part in training and attend meetings.

This job description is subject to annual review.

Signed

Signed

Date agreed: